

Employer: Kyodo News International

Division: N/A

Title: Internship

- Sales Assistance
- Editorial/Research Assistance
- Translation

Organization Description: Kyodo News International, Inc

Description: Kyodo News International (KNI), a New York-based subsidiary of Kyodo News, is responsible for worldwide marketing of Kyodo's news and photo services. Since its inception in 1982, KNI has steadily expanded its market base from traditional media to government, business and financial circles with transmission means convenient for their specific needs.

Responsibilities :

- Sales assistance –data analysis, data entry, sales call, and social media marketing
- Editorial/Research Assistant – Assist in editing Japanese language news and photo service for newspapers. Assist in researching the impact of financial news on the market and stock prices.
- Translation – Translation of Japanese articles and photo captions

*We will provide training.

Requirements: None

Location: 747 Third Avenue, Suite 1803 (between 46th and 47th Street)

City: New York

State: NY

Position Type: Internship, Unpaid

GPA: N/A

Job Function: editorial assistant, research assistant, sales assistant

Duration: start immediately/summer semester/OPT

Approximate Hours per Week: flexible

Documents Required: Resume, Cover Letter

Contact information:

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